

ELLIS CENTRAL APPRAISAL DISTRICT

P.O. BOX 878, WAXAHACHIE, TX 75168 (972) 937-3552 (972) 937-9708

RENDITION OF PERSONAL PROPERTY FOR THE YEAR 2004 FILING REQUIRED BY APRIL 15

State law requires that a rendition of property report be filed with the Appraisal District by April 15th listing all taxable personal property used for the production of income that you own or manage and control on January 1st. On written request, the Chief Appraiser must extend the deadline to May 15. You may receive an additional 15 day extension if you request it in writing and show good cause for the extension. Please list all personal property that you own or lease which is located or has acquired situs in the Ellis Central Appraisal District. Property owned on January 1 is taxable for the entire year. If property you own is not at the business address or you manage and control property as a fiduciary on January 1, please attach an additional sheet listing the location of the property or the names and address of each property owner of taxable property that is in your possession or under your management by bailment, lease, consignment or other arrangement.

<Mailing Label>

If the chief appraiser denies an exemption or an exemption applicable to a property on January 1 terminates during the tax year, you must file a rendition form within 30 days after the termination. If you are a dealer/retailer of inventory that is subject to Sections 23.121, 23.124, or 23.127, Tax Code (alternate methods of appraising vehicles, vessels, outboard motors, and trailers, manufactured housing, and heavy equipment), list this type of property on the appropriate Dealer's Inventory Declaration rather than this schedule.

IF BUSINESS HAS BEEN DISCONTINUED, INDICATE DATE CLOSED (optional):

BUSINESS NAME: IF DIFFERENT FROM LABEL:
MAILING ADDRESS:

OWNERS NAME: BUSINESS LOCATION:

ANNUAL BUILDING RENTAL (optional): SQUARE FOOTAGE (optional):

Market value of your property. Under \$20,000 Over \$20,000
If you checked "Under \$20,000," please complete Section I and the affirmation statement on page 2.
If you checked "Over \$20,000," please skip Section I and complete the remaining applicable sections of the rendition form.

I. PERSONAL PROPERTY VALUED LESS THAN \$20,000

List all taxable personal property by type/category of property. If needed you may attach additional sheets or you may attach a computer generated copy listing the information below. If property is not at the business address listed above, please attach an additional sheet listing the location. If you manage or control property as a fiduciary on January 1, also list the names and addresses of each property owner.

Table with 3 columns: General property description by type/category, Good faith estimate of market value (optional), Property owner name/address only if you control property as a fiduciary.

II. PERSONAL PROPERTY VALUED OVER \$20,000

On the worksheet provided on the next page, please identify by type/category and location all taxable business personal property in your possession on January 1. If you managed or controlled property as an agent on January 1, attach a list of the names and addresses of each property owner. If you provide an amount in the "good faith estimate of market value," you need not complete a "historical cost new" and "year acquired." If you provide a "historical cost when new" and "year acquired", you need not complete the "good faith estimate of value". "Good faith estimate of market value is not admissible in subsequent protest, hearing, appeal, suit, or other proceeding involving the property except for: (1) proceedings to determine whether a person complied with rendition requirement; (2) proceedings for determination of fraud or intent to evade tax; or (3) a protest under Section 41.41 of the Tax Code.

Table with 4 columns: INVENTORY, HISTORICAL COST, SUPPLIES, HISTORICAL COST. Sub-headers: Estimate of quantity of each type.

Table with 5 columns: FURNITURE, FIXTURES, & EQUIPMENT, HISTORICAL COST, YEAR, % GOOD, DEPRECIATED VALUE. Includes rows for years 2003-1996 and 1995 & PRIOR, plus a TOTAL row.

OFFICE EQUIPMENT & ELECTRONICS				
Good Faith Estimate of Value (or)	HISTORICAL COST	YEAR	% GOOD	DEPRECIATED VALUE
		2003	x 80% =	
		2002	x 64% =	
		2001	x 51% =	
		2000	x 41% =	
		1999	x 33% =	
		1998 & PRIOR	x 10% =	
		TOTAL		

COMPUTER & DATA EQUIPMENT				
Good Faith Estimate of Value (or)	HISTORICAL COST	YEAR	% GOOD	DEPRECIATED VALUE
		2003	x 67% =	
		2002	x 44% =	
		2001	x 30% =	
		2000 & PRIOR	x 10% =	
		TOTAL		

PASSENGER VEHICLES					
Good Faith Estimate of Value (or)	HISTORICAL COST	YEAR	% GOOD	DEPRECIATED VALUE	MILEAGE (optional)
		2003	x 80% =		
		2002	x 64% =		
		2001	x 51% =		
		2000	x 41% =		
		1999	x 33% =		
		1998 & PRIOR	x 20% =		
		TOTAL			

HEAVY VEHICLES/TRAILERS					
Good Faith Estimate of Value (or)	HISTORICAL COST	YEAR	% GOOD	DEPRECIATED VALUE	MILEAGE (optional)
		2003	x 90% =		
		2002	x 81% =		
		2001	x 73% =		
		2000	x 66% =		
		1999	x 59% =		
		1998	x 53% =		
		1997	x 48% =		
		1996	x 43% =		
		1995	x 39% =		
		1994	x 35% =		
		1993 & PRIOR	x 30% =		
		TOTAL			

OTHER PERSONAL PROPERTY			
Good Faith Estimate of Value (or)	HISTORICAL COST	YEAR	DEPRECIATED VALUE

Affirmation Statement

Are you the property owner, an employee of the property owner, or an employee of a property owner on behalf of an affiliated entity of the property owner?

Yes No

The rendition must be signed and dated. By signing this document, you attest that the information contained on it is true and correct to the best of your knowledge and belief. If you checked "Yes" above, sign and date the rendition. No notarization is required.

Signature _____ Printed Name _____
Date _____ Phone _____

Only if you checked "No" above, you must complete the following:
I swear that the information provided on this form is true and accurate.

Signature _____ Printed Name/Agent Name _____

Company Name _____ Mailing Address _____

Phone _____ Date _____

Subscribed and sworn before me this _____ day of _____, 20__.

Notary Public

Section 22.26 of the Property Tax Code states:

- Each rendition statement or property report authorized by this chapter must be signed by an individual who is required to file the statement of report.
- When a corporation is required to file a report, an officer of the corporation or an employee or agent who has been designated in writing by the board of directors or by an authorized officer to sign on behalf of the corporation must sign this statement or report.

If you make a false statement on this form, you could be found guilty of a Class A misdemeanor or a state jail felony under Section 37.10, Penal Code.

If you fail to timely file a rendition of property report required by Texas law, the chief appraiser must impose a penalty in an amount equal to 10 percent of the total taxes due on the property for the current year. If the court determines that you filed a false rendition or report with the intent to commit fraud or to evade the tax, or you alter, destroy, or conceal any record, document, or thing or present the chief appraiser any altered or fraudulent record, document, or thing, or otherwise engage in fraudulent conduct for the purpose of affecting the outcome of an inspection, investigation determination, or other proceeding before the appraisal district, the chief appraiser must impose an additional penalty equal to 50 percent of the total taxes due on the property for the current year.