

BUSINESS PERSONAL PROPERTY RENDITION OF TAXABLE PROPERTY

Return this form to: **COUNTY APPRAISAL DISTRICT, (Address, City, State zip)**
PHONE NO. () FAX NO. ()

ACCOUNT NO. _____ PARCEL NO. _____

BUSINESS NAME:
MAILING ADDRESS:
CITY, STATE & ZIP CODE:
PHONE/FAX NO.:

LOCATION ADDRESS:
CITY, STATE & ZIP CODE:

AGENT NAME & ADDRESS:
CITY, STATE & ZIP CODE:
PHONE/FAX NO.:

1. TEXAS LAW REQUIRES THAT YOU COMPLETE AND RETURN THIS FORM BY APRIL 15TH. This rendition covers property you own or manage and control as a fiduciary on January 1 of this year. You must file this rendition with the County Appraisal District after January 1 and not later than April 15 of this year. On written request, the chief appraiser must extend the deadline to May 15. You may receive an additional 15-day extension if you request it in writing and show good cause for the extension.

The chief appraiser may request, either in writing or by electronic means, that you provide a statement containing supporting information indicating how the value rendered was determined. The statement must:

- a. summarize information sufficient to identify the property including the physical and economic characteristics relevant to the opinion of value, if appropriate, and the source of the information used;
- b. state the effective date of the opinion of value; and
- c. explain the basis of the value rendered. If your business has 50 or less employees, you may base the value estimate on the depreciation schedules used for federal income tax purposes.

You must deliver the statement within 21 days of the request.

If the chief appraiser denies an exemption or an exemption applicable to a property on January 1 terminates during the tax year, you must file a rendition form within 30 days after the termination.

2. (Optional) Business Type is (check one) Individual or sole proprietorship Partnership Corporation

3. (Optional) Area occupied at this location (sq. ft) **4. (Optional)** Leased space Owned space **5. (Optional) Sales Tax Permit:**

6. (Optional) Please provide this information if the business has closed, been sold, or moved to a new location:

a. Please check one: <input type="checkbox"/> Business closed <input type="checkbox"/> Business sold <input type="checkbox"/> Business moved		b. Date business was closed, sold, or moved	
c. Name, Address, and Phone Number of Buyer		d. Location to which business was moved	

In completing your rendition, state law provides you may either provide a good faith estimate of the market value of the property rendered or the historical cost of the property when purchased (original cost) and the year of acquisition. If your good faith estimate of the total value of your property is less than \$20,000, you only need to render a general description of the property and its physical location or taxable situs (Part 2 below). Note, state law also provides the chief appraiser may require you to provide a statement substantiating the information reported in this form. If the chief appraiser notifies you in writing that you must do so, you must file the statement within 21 days of the date you receive the request (this applies only to rendered property with a value \$20,000 or more).

Market value: For business assets other than inventory, market value is the price that the property would sell for on January 1, 2004 if held on the open market for a reasonable amount of time with both buyer and seller knowing all the characteristics of the property and the limitations on its use and neither party was in a position to take advantage of the other. For inventory market value is the price for which the inventory would sell as a unit to a buyer who would continue the business.

If you make a false statement on this form, you could be found guilty of a Class A misdemeanor or a state jail felony under Section 37.10, Penal Code. Failure to file a timely rendition as required by law, the appraisal district can assess a penalty equal to 10% of the taxes on the unrendered property. If a court finds that a property owner has committed fraud or altered or destroyed evidence, an additional 50% penalty can be assessed.

1 Give location of assets if different from the location above:

2 Please describe the general types of assets you own (inventory, merchandise, parts, tools, supplies, office equipment, trucks, trailers, etc.)

3 What do you estimate to be the total market value of your business assets (see the definition of market value above)?
 \$20,000. Or more (optional) Under \$20,000. (optional);

if you checked "under \$20,000" you are not required to provide any additional information and can complete this form by signing the space provided in Part 7.

If you checked "\$20,000. Or more," complete the following. You must provide either the good faith estimate of market value or the historical cost when new and the year acquired. Attach additional sheets if necessary.

List below any property that is leased, loaned, consigned, or rented to you, regardless of tax liability. If necessary, attach additional sheets. If you have none, please write "NONE".

Name, Address, Phone # of Owner	Description	Selling Price if Stated in Lease (Optional)	Annual Rent (Optional)

VEHICLES & AIRCRAFT

If the property location is different from location listed on page one, please indicate the location on an attached sheet.

Year	Make and Model	(Optional) Vehicle Identification Number (Vin)	(Optional) Mileage on January 1st	Good Faith Estimate of Value	Or Historical Cost When New	Year When Acquired

SPECIAL EQUIPMENT MOUNTED ON VEHICLES ABOVE

Year	Make and Model	(Optional) Vehicle Identification Number (Vin)	(Optional) Mileage on January 1st	Good Faith Estimate of Value	Or Historical Cost When New	Year When Acquired

Are you the property owner, an employee of the property owner, or an employee of a property owner acting on behalf of an affiliated entity of the property owner?
 YES NO

This form must be signed and dated. By signing this document you attest that the information contained on it is true and correct to the best of your knowledge and belief. If you checked "Yes" above, sign and date on the first signature line below. No notarization is required.

Signature _____
SIGN _____
HERE _____ Date _____

If you checked "No" above, you must complete the following:

I swear that the information provided on this form is true and correct to the best of my knowledge and belief.

Signature _____
SIGN _____
HERE _____ Date _____

Subscribed and sworn before me this _____ day of _____, 2_____.

 Notary Public, State of Texas